To: Detachment Commandant  
To: Detachment Eagle Scout Chairman/Coordinator  

Subj: GUIDELINES FOR THE EAGLE SCOUTS AWARDS PROGRAM  

The following guidelines will assist any Detachment that wishes to participate in the exciting program of conferring a certificate to boys from the Boy Scout program that achieve Scouting's highest award, EAGLE SCOUT.

Those interested in bestowing certificates the Girl Scout GOLD AWARD should contact the Marine Corps League Auxiliary. The MCL can present if no Auxiliary exists in your area.

Here's how it's done:

1. The Detachment votes to participate in the program at any regularly scheduled meeting. There is a cost factor in providing this program, so a vote is necessary from the membership.

2. Someone from the Detachment should be selected as Chairman of the Eagle Scout Program; the member does not have to be active in the Boy Scout program, but rather interested in making certain that tomorrow's leaders are being recognized for their efforts. It is easier to get someone who is already affiliated with the Boy Scout Program to undertake the job as Chairman.

3. When the Chairman is designated, contact the Department's Scouting Committee Chairman, Stuart Blair. This will assist the Department to maintain accurate records on the number of awards given by Detachments throughout the Department of Maryland.

4. A Detachment Eagle Scout Awards Report is due prior to each Dept Meeting. A Dept Report will be published at each meeting. It will then be forwarded to National.

5. The primary expense is that of the certificate and the time taken by the Detachment Marine to make the presentation to the new Eagle Scout.

6. Certificates are available from the National MCL Store. You can buy the pre-printed ‘Good Citizenship Award Certificate’ for $2.00 or create your own personalized Detachment Certificate using a MCL Blank Certificate (blank below the embossed MCL logo) for $1.00 each. The Dept Chairman can provide an example.

7. To make a professional presentation, you should purchase the Red Presentation Folder available from the National MCL Store for $2.00 each. You may even purchase a frame if it someone the Detachment membership knows Eagle Scout personally.

8. If your Detachment is interested in starting up this Committee, contact Department Chairman Stuart Blair. The program is easy to start-up and maintain.

9. Contact your local Boy Scout Council and make liaison with their Eagle Scout Committee. They can let you know who is in the pipeline to make their Eagle Badge.

10. Be prepared to attend any Eagle Scouts Court of Honor.

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11. If you cannot attend in person, then mail the Award. It is important they are recognized.

12. Uniform for any Court of Honor should be MCL CASUAL (Red Blazer) OR MCL UNDRESS (long or short sleeve WITH Dress Blue Trousers)
   Wear your MCL Cover (yes, it is acceptable to wear it in a church setting)

13. Have a written speech prepared or memorized so you appear professional when speaking in front of a large group of people. The Dept Chairman has examples he can provide.

14. If you have a Detachment Challenge Coin is acceptable to present to the Eagle Scout.

15. Make sure to have your own camera to get a photo op with the new Eagle Scout.

16. Most Court of Honors will include a reception (with food) after the ceremony. This is a good opportunity to mingle with the Troop leadership and see if they are going to have any more Eagle Scouts in the future.

17. You can create your a Good Citizen Award Application that Troops or Eagle Scout Parents can fill out and mail in to your detachment. The Dept Chairman can provide an example.

If you have questions, contact the Dept Eagle Scout Chairman:

Marine Stuart Blair
17 Havenfield Drive ♦ Parkville, Maryland 21234
Email: thistleman@verizon.net
Phone: 410-665-6440

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Marine Corps League

Good Citizenship Award

Presented to

Who Has Attained the Rank of Eagle Scout

Standard

Personalized with Det name & logo

Red Presentation Folder with embossed MCL logo